

Oklahoma Quiltworks Employment Application

PERSONAL INFORMATION

Name Last		Name First		
Present Address		City	State	Zip
Previous Address		City	State	Zip
Phone	Are you 18 or older		Are you authorized to work in the US	
Emergency Contact		Relationship	Phone #	
Emergency Contact		Relationship	Phone #	

EMPLOYMENT HISTORY

Previous Employer	Years	Phone

PERSONAL REFERENCES

NAME	PHONE #

SEWING/QUILTING EXPERIENCES

Are you a Quilter	Yes	No	Years	Experience Level Based on 1 – 10 1 being low and 10 being high - Explain
Are you a Sewer	Yes	No		
Pieced Blocks / Quilt	Yes	No		
Sewing Crafts	Yes	No		
Sewing Garments	Yes	No		
Can you calculate Yardage for a block / quilt	Yes	No		

Oklahoma Quiltworks Employment Application

ABOUT YOU – Tell us about yourself and why you would love to work at Oklahoma Quiltworks

A little information about the shop, myself, and job requirements

Oklahoma Quiltworks opened in 1987 at Casady Square. The original owners Barbara Stanfield and Carol Jo Evans owned the shop together until the late 2000's when Debbie Aldridge and Toni Owens purchased the shop. Debbie left in 2015 and I am now the only owner of the shop.

I have been quilting since the shop opened and took my first basic quiltmaking class at this shop. I have been quilting ever since. In 2004, I retired from Kerr-McGee where I had worked for 35 years. I was not ready to retire, so I started working at the shop part time. In March of 2013, Debbie and I purchased the shop, you know the rest.

The requirements for this job are quite simple, you need to love to quilt, love making quilts, love picking out fabrics and most of all love working with customers. You reap the extra benefits from being part of a great group of ladies who together have more than 300 years of experience.

This is a part-time position with lots of opportunities to work extra hours if you so want. You are required to work special events and of course SuperBowl Sunday, the only Sunday we are open.

You must be self-motivated, personable, and able to stand on your feet most of the day.

Carry and put away bolts of fabric and inventory.

Use a ruler and a rotary cutter

Figure material requirements for patterns, blocks, quilts and customers own designs.

Familiar with computers and an extra bonus for knowing Microsoft tools (Word, Publisher, Excel)

Facebook and Instagram.

Oklahoma Quiltworks Employment Application

Have you ever been convicted of, pled guilty/no contest to, or had a suspended imposition of sentence for any offence (other than minor traffic violation)?

Please explain:

Authorization:

I certify that the facts contained in this application are true and complete to the best of my knowledge and understand that, if employed, falsified statements on this application shall be grounds for dismissal.

I authorize investigation of all statements contained herein and the references and employers listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release the company for all liability for any damage that may result from utilization of such information.

Signature

Print your name

Date

You can email the application back to quilters@okquiltworks.com

Drop off at the store 9323 N Pennsylvania Ave (Casady Square NW Corner of Britton and Penn)

Or mail to Oklahoma Quiltworks; 9323 N Pennsylvania Ave, Oklahoma City, OK 73120